MUNICIPALITY OF ANCHORAGE

ASSEMBLY MEMORANDUM

No. AM 368-2008

Meeting Date: June 10, 2008

From: MAYOR

Subject: A RESOLUTION APPROVING UPDATED HERITAGE LAND BANK POLICIES FOR MANAGEMENT OF HERITAGE LAND BANK LAND AND THE HERITAGE LAND BANK FUND

This Resolution authorizes the approval of new, updated Heritage Land Bank (HLB) policies. AMC section 25.40.020C. requires the HLB Advisory Commission to develop, adopt and maintain comprehensive policies and procedures to govern the management of the HLB land and fund. These policies are submitted for Assembly action, following public notice and a public hearing.

The HLB Policies provide a comprehensive approach to the management of HLB Land and the fund. The policies are more thorough and specific than the Anchorage Municipal Code under which the Heritage Land Bank operates.

On December 4, 1996, the HLB Advisory Commission last approved a resolution recommending a set of policies, approved by the Assembly on January 7, 1997. In the interim, the Municipal Code was updated several times while the HLB’s operating policies were not, including HLB’s fee schedule. A revision to the policies and fee schedule is overdue to bring HLB policies into conformance to the Anchorage Municipal Code and update the fee schedule to levels comparable to other governmental agencies with similar services and documents.

A draft of the updated policies was circulated for agency and public review and comment on February 28, 2008, and made available for download from the Heritage Land Bank’s main web page. The draft updated policies were also e-mailed to each community council and the Girdwood Board of Supervisors, as well as to other interested parties and individuals.

The HLB Advisory Commission held a work session followed by a public hearing on the draft HLB Policies on April 10, 2008. The commission adopted HLBAC Resolution 2007-16, recommending Assembly approval of the attached HLB Policies (see Appendix A). HLBAC Resolution 2007-16 is attached as Appendix B.
THE ADMINISTRATION RECOMMENDS APPROVAL OF A RESOLUTION 
APPROVING UPDATED HERITAGE LAND BANK POLICIES FOR 
MANAGEMENT OF HERITAGE LAND BANK LAND AND THE HERITAGE 
LAND BANK FUND

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Heritage Land Bank, Division of Real Estate Services
Concur: Mary Jane Michael, Executive Director
Office of Economic and Community Development
Concur: James N. Reeves, Municipal Attorney
Concur: Michael K. Abbott, Municipal Manager
Respectfully submitted, Mark Begich, Mayor

Appendix A: Draft HLB Policies approved April 10, 2008 by the Heritage 
Land Bank Advisory Commission
Appendix B: HLBAC Resolution 2007-16